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Bid Supplement

Reference Number: 6707564
 Title: Ecotourism M&E and Statistical Framework Workshop|Angeles City,Pampanga-December 11-13, 2019
 Category: Travel, Food, Lodging and Entertainment Services

	Bid Supplement No.	Title	Type	Published
1	6707564-01	Ecotourism M&E and Statistical Framework Workshop Angeles City,Pampanga-December 11-13, 2019	Addendum	02/12/2019

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6707564
Procuring Entity DEPARTMENT OF TOURISM
Title Ecotourism M&E and Statistical Framework Workshop|Angeles City,Pampanga-December 11-13, 2019

Area of Delivery

Solicitation Number:	2019-11-0349	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods		
Category:	Travel, Food, Lodging and Entertainment Services	Bid Supplements	1
Approved Budget for the Contract:	PHP 446,000.00	Document Request List	0
Delivery Period:			
Client Agency:		Date Published	29/11/2019
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph	Last Updated / Time	02/12/2019 17:05 PM
		Closing Date / Time	04/12/2019 14:00 PM

Description

TERMS OF REFERENCE

Tour Operator / Ground Arrangements
 Ecotourism M&E and Statistical Framework Workshop
 11-13 December 2019 | Angeles City, Pampanga

I. BACKGROUND

The National Ecotourism Strategy and Action Plan (NESAP) 2013-2022 provides the roadmap for ecotourism development and promotion in the Philippines with the overall goal to develop and manage globally competitive ecotourism sites and products that will contribute to inclusive growth. Part of the activities outlined in the NESAP is the development of an Ecotourism Monitoring and Evaluation (M&E) Framework to assess the performance and the effectiveness of strategies identified in the Plan. Furthermore, the development of a Statistical Framework is also being pursued to harmonize various statistical initiatives to establish ecotourism data, and measure the share of Ecotourism in the country's tourism industry.

In this regard, a workshop will be conducted among the members of the Ecotourism Technical Working Group (ETWG) to formulate the Ecotourism M&E and Statistical Framework, in conjunction with the regular ETWG meeting agenda.

1. Accommodation

Must be DOT Accredited

Preferably in Angeles City, Pampanga

1. All rooms must be inclusive of breakfast, complimentary Wi-fi access on all rooms and public areas, and drinking water/coffee/tea

1.1 Single/twin-sharing rooms for 2 nights

- Room Quantity: 13 twin-sharing rooms
- Number of nights: Two (2) nights
- Check In: 11 December 2019
- Check Out: 13 December 2019

Sub-Total Amount: Php 156,000.00

2. Meals and Venue Package

2.1 Must be same or adjoining DOT Accredited Hotel

2.2 Must be able to accommodate guests with dietary restrictions (i.e. vegetarian, food allergies, diabetic, etc.)

2.3 Must include the following services and amenities at the function room:

- o Free flowing coffee and tea
- o Mint/candies/chips
- o Complimentary conference Wi-fi access
- o PA system
- o 3 wireless microphone
- o Whiteboard, flipchart, marker, and eraser
- o Paper / notepad and pencil
- o LCD projector to be used on 11-13 December 2019

2.4 Inclusive of full board meals for 25 pax (AM and PM snack, and buffet lunch) on 11-12 October 2019:

- o 11 October 2019 (buffet lunch, and PM snack)
- o 12 October 2019 (AM snack, buffet lunch, and PM snack)

Sub-Total Amount: Php 75,000.00

3. Meals

- Must provide buffet dinner for 25 pax on 11-12 December 2019

Sub-Total Amount: Php 40,000.00

4. Transportation

4.1 Must be DOT Accredited Tourist Transport

4.2 Must provide 1 unit of air-conditioned 49-seater tourist bus to be used on 11-13 December 2019

4.3 Departure date and time from DOT Makati: 11 December 2019 at 09:00 A.M.

4.4 Departure date and time from Angeles City, Pampanga: 13 December 2019 at 05:00 P.M.

4.5 Provision of focal person / dispatcher

4.6 Inclusive of fuel, parking fees, toll fees, accommodation, and meals of drivers

Sub-Total Amount: Php 100,000.00

5. Technical Tour to an Ecotourism Site

5.1 Day tour for 25 pax to Puning Hot Spring, Brgy. Sapang Bato, Angeles City on 13 December 2019.

5.2 Must include the following:

- o Buffet lunch
- o Transportation (4x4)
- o Tour guide
- o Entrance/environmental fees, and other fees

Sub-Total Amount: Php 75,000.00

6. Others

6.1 Tour operator must be DOT Accredited

6.2 List of attendees and Program of Activities are attached for reference

Approved Budget for Contract: PhP 446,000.00

Contact Person:

Mr. Filbert Ian A. Tan

Tourism Development Planning Division

Contact No.: 459-5200 to 30 local 516

Email Address: fatan@tourism.gov.ph | tdpd@tourism.gov.ph

Other Information

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit/BIR Cert. of Registration (Individual)
Or Official Receipt as a Proof of payment for the Renewal of Business Permit
2. Philgeps Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest Income or Business Tax Return (For ABC's above Php500K)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Kindly submit your quotation for the above requirement in a SEALED ENVELOPE indicating our Solicitation Number or Reference Number, Company Name addressed to Ms. Teresita A. Romanes at DOT Bldg., 4th Floor, #351 Sen. Gil Puyat Avenue, Makati City.

Remarks

No bid received, submission of proposal extended until December 04, 2019 at 2 pm.

Created by TERESITA A. ROMANES

Date Created 28/11/2019

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